

## College Effectiveness Committee

Agenda

January 25, 2019

9:00 a.m.

Vernon 204 and CCC 712

- Welcome
- Review of committee attendance

<b>Vernon College Position</b>	<b>Member</b>	<b>Present</b>	<b>Not Present</b>
Director of Institutional Effectiveness and SACSCOC Liaison	Betsy Harkey, Chair		
Vice President of Administrative Services	Garry David		
Vice President of Student Services	Dr. Jim Nordone		
Vice President of Instructional Services	Dr. Elizabeth Crandall		
Dean of Instructional Services	Shana Drury		
Dean of Student Services	Kristin Harris		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Information and Technology, Industrial Automation Instructor	Mark Holcomb		
Division Chair- Math and Science, Math Instructor	Paula Whitman		
Director of Enrollment Management/Registrar	Amanda Raines		
Director of Continuing Education	Christina Feldman		
Director of Financial Aid	Melissa Elliott		
Director of Human Resources	Haven David		
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		
Recruiting Coordinator	Rachel White		
Institutional Support Specialist	Jim Binion		
Director of Library Services	Marian Grona		
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman		
Director of Student Success Pathway	Criquett Lehman		
Early College Start Coordinator	Melissa Moore		
Marketing and Community Relations, Coordinator	Holly Scheller		
Instructional Design and Technology Coordinator, Faculty	Roxie Hill		

Student Information Software Coordinator	Ivy Harris		
Counselor	Clara Garza		
Counselor	Lindsey David		
Director of Quality Enhancement, Faculty Speech Instructor, and SACSCOC Leadership Team	Dr. Donnie Kirk		
Faculty Senate Representative, History Instructor	Jason Scheller		
Faculty Senate Representative, Psychology Instructor	Lori Arnold		
Faculty, Math Instructor	Christina Hoffmaster		
Coordinator of Instructional Assessment, Faculty- Math Instructor	Dr. Brad Beauchamp		
SACSCOC Leadership Team, History Instructor	Bettye Hutchins		
Coordinator of Tutoring Center	Amber Hunsaker		
Business Office Manager	Mindi Flynn		
Student Billing Accountant	Christie Lehman		
Students – Two Student Government Representatives	Marcos Rodrigues-Delgado		
Administrative Assistant/Director of Institutional Effectiveness	Anna Martin		
Administrative Assistant/Dean of Instructional Services	Judy Ditmore		
Administrative Assistant/Human Resources – Physical Plant, Employees Forum Representative	Toni Jones		
Administrative Assistant/Instructional Services	Linda Haney		
Administrative Assistant/Instructional Services	Michelle Downes		
Administrative Secretary to the President	Mary King		
Employees Forum Representative	Rosa Alaniz		
President, Athletics Representative and SACSCOC Leadership Team	Dr. Dusty Johnston		

- Approval of November 30, 2018 minutes **(Exhibit A, Action Item)**
- SACSCOC
  - Compliance Certification Reaffirmation Report Update – Step 3 – QEP response (deadline March 1) – Dr. Donnie Kirk
  - Update, Wrapping it Up – Reaffirmation of Accreditation notes and files
  - Vernon College Substantive Change Policy review and approval – **(Exhibit B, Action Item)**
  - Substantive Change – Sheppard Learning Center review and approval – **(Exhibit C, Action Item)**
  - Crosswalk and Responsibility Matrix for 2012 Principles of Accreditation to 2018 Principles of Accreditation – **(Exhibit D and E)**

- SACSCOC Updates – Dr. Belle Wheelan email dated January 14, 2019
  - ✓ Policies
  - ✓ Technology Fee
  - ✓ Graduation Rate Project
  - ✓ Substantive Change
  - ✓ General Disclosure Statements
  - ✓ External Agencies
- Mapping of Student Success update– moved to February meeting
- Planning Calendar (Exhibit F)
  - College Effectiveness Committee -  
Review and approve Vernon College Strategic Plan 2019-2023 (Exhibit G, Action Item)  
Reminder, Annual Action Plans 2029-2020 due March 1 or before  
Calendar changes/additions
- Spring meeting schedule – February 22, March 29, and April 26
- Adjournment